Revised Syllabus and Question Paper Pattern of Courses of Bachelor of Commerce (B.Com.) Programme First Year Semester I and II

Under Choice Based Credit, Grading and Semester System

(To be implemented from Academic Year- 2016-2017)

Faculty of Commerce
**Question Paper Pattern**  
*(Only for Business Communication - I)*  
**Semester - I**

Maximum Marks: 100  
Questions to be set: 06  
Duration: 03 Hrs.

<table>
<thead>
<tr>
<th>Question No</th>
<th>Particular</th>
<th>Marks</th>
</tr>
</thead>
</table>
| Q-1         | A) Explain the terms in 02 - 03 sentences (05 out of 08) (From all units)  
B) Match the following  
C) Multiple Choice Questions | 10 Marks  
05 Marks  
05 Marks |
| Q-2         | Short Notes (04 out of 06) : Unit I - Chapter 1, 2, 3 | 20 Marks |
| Q-3         | Essay Type (02 out of 03) : Unit I - Chapter 4, 5, 6 | 20 Marks |
| Q-4         | Job Application Letter and Resume 05 + 05 | 10 Marks |
| Q-5         | Personnel Letters (04 out of 05)  
| Q-6         | A) Paragraph Writing (01 out of 02)  
B) Situation based Case Study (from Unit I- Chapter 03 Channels and Chapter 05 Barriers) | 05 Marks  
05 Marks |
**Question Paper Pattern**  
*(Only for Environmental Studies-I)*  
**Semester I**

Maximum Marks: 100  
Questions to be set: 05  
Duration: 03 Hrs.  
All Questions are Compulsory Carrying 20 Marks each.

<table>
<thead>
<tr>
<th>Question No</th>
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</table>
| Q-1         | A) Reading and interpretation of world thematic maps  
             B) Map Filling (World Map)                  | 10 Marks  
             10 Marks                                    |
| Q-2         | A) Full Length Question  
             B) Full Length Question  
             **OR**  
             A) Full Length Question  
             B) Full Length Question  
             **Unit I**                  | 10 Marks  
             10 Marks                                    |
| Q-3         | A) Full Length Question  
             B) Full Length Question  
             **OR**  
             A) Full Length Question  
             B) Full Length Question  
             **Unit II**                  | 10 Marks  
             10 Marks                                    |
| Q-4         | A) Full Length Question  
             B) Full Length Question  
             **OR**  
             A) Full Length Question  
             B) Full Length Question  
             **Unit III**                  | 10 Marks  
             10 Marks                                    |
| Q-5         | A) Full Length Question  
             B) Full Length Question  
             **OR**  
             A) Full Length Question  
             B) Full Length Question  
             **Unit IV**                  | 10 Marks  
             10 Marks                                    |
Examination Pattern:

Semester End Examination: 100 marks
At the end of each semester, there will be a Semester End Examination of 100 mark, 3 hours duration and question paper pattern as shown below.

Question Paper Pattern:

1. In Section I (based on Mathematics), Two questions carrying 20 marks each. First question should be on Unit I and Second question should be from Unit II.
2. In each question there should be five sub-questions carrying 5 marks each. Students should be asked to answer any 4 sub questions from each question.
3. In Section II (based on Statistics), Three questions carrying 20 marks each. First question should be on Unit III, Second question should be from Unit IV and third question should be from Unit V.
4. In each question there should be five sub-questions carrying 5 marks each. Students should be asked to answer any 4 sub questions from each question.

Question Paper Pattern
(Only for Mathematical and Statistical Techniques I)

Semester I

Maximum Marks: 100
Questions to be set: 05
Duration: 03 Hrs.
All Questions are Compulsory Carrying 20 Marks each.

<table>
<thead>
<tr>
<th>Question No</th>
<th>Particular</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Q-1</td>
<td>Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each</td>
<td>20 Marks</td>
</tr>
<tr>
<td>Q-2</td>
<td>Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each</td>
<td>20 Marks</td>
</tr>
<tr>
<td>Section II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Q-3</td>
<td>Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each</td>
<td>20 Marks</td>
</tr>
<tr>
<td>Q-4</td>
<td>Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each</td>
<td>20 Marks</td>
</tr>
<tr>
<td>Q-5</td>
<td>Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each</td>
<td>20 Marks</td>
</tr>
</tbody>
</table>
Question Paper Pattern  
(Only for Business Communication - II) 
Semester - II

Maximum Marks: 100
Questions to be set: 06
Duration: 03 Hrs.

<table>
<thead>
<tr>
<th>Question No</th>
<th>Particular</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q-1</td>
<td>A) Explain the terms in 02 - 03 sentences (05 out of 08) (From all units)</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>B) Match the following</td>
<td>05 Marks</td>
</tr>
<tr>
<td>Q-2</td>
<td>Short Notes (04 out of 06) : Unit I- Chapter 1, 2</td>
<td>20 Marks</td>
</tr>
<tr>
<td>Q-3</td>
<td>Essay Type (02 out of 03) : Unit I – Chapter 3, 4</td>
<td>20 Marks</td>
</tr>
<tr>
<td>Q-4</td>
<td>Letters (04 out of 05)</td>
<td>20 Marks</td>
</tr>
<tr>
<td></td>
<td>(i) Letter of Inquiry</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(ii) Complaint/Claims/Adjustment Letter</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(iii) Sales Letter</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(iv) Consumer Grievance Redressal Letter</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(v) RTI Letter</td>
<td></td>
</tr>
<tr>
<td>Q-5</td>
<td>Drafting of Report or Business Proposal</td>
<td>10 Marks</td>
</tr>
<tr>
<td>Q-6</td>
<td>Drafting of Notice, Agenda and 02 Resolutions</td>
<td>10 Marks</td>
</tr>
<tr>
<td>Q-7</td>
<td>Summarization</td>
<td>05 Marks</td>
</tr>
</tbody>
</table>

**Note:**
Each Semester will be of 100 marks  
PAPER PATTERN FOR ATKT EXAMINATION: 75 MARKS  
SYLLABUS IN WHICH THE STUDENT HAD APPEARED  
[EXAMINATION RULES AND REGULATIONS OF MUMBAI UNIVERSITY APPLY]
Question Paper Pattern  
(Only for Environmental Studies-II)  
Semester II

Maximum Marks: 100
Questions to be set: 05
Duration: 03 Hrs.
All Questions are Compulsory Carrying 20 Marks each.

<table>
<thead>
<tr>
<th>Question No</th>
<th>Particular</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q-1</td>
<td>A) Map Filling (Mumbai)</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>B) Map Filling (Konkan)</td>
<td>10 Marks</td>
</tr>
<tr>
<td>Q-2</td>
<td>A) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>B) Full Length Question</td>
<td>10 Marks</td>
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<tr>
<td></td>
<td>OR</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Q-2 A) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>B) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td>Q-3</td>
<td>A) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>B) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>OR</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Q-3 A) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>B) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td>Q-4</td>
<td>A) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>B) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>OR</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Q-4 A) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>B) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td>Q-5</td>
<td>A) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>B) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>OR</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Q-5 A) Full Length Question</td>
<td>10 Marks</td>
</tr>
<tr>
<td></td>
<td>B) Full Length Question</td>
<td>10 Marks</td>
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Examination Pattern:

Semester End Examination: 100 marks

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Question Paper Pattern:

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2. In each question there should be five sub-questions carrying 5 marks each. Students should be asked to answer any 4 sub questions from each question.
3. In Section II (based on Statistics), Three questions carrying 20 marks each. First question should be on Unit III, Second question should be from Unit IV and third question should be from Unit V.
4. In each question there should be five sub-questions carrying 5 marks each. Students should be asked to answer any 4 sub questions from each question.

Question Paper Pattern

(Only for Mathematical and Statistical Techniques II)

Semester II

Maximum Marks: 100
Questions to be set: 05
Duration: 03 Hrs.
All Questions are Compulsory Carrying 15 Marks each.

<table>
<thead>
<tr>
<th>Question No</th>
<th>Particular</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Section I</strong></td>
<td></td>
</tr>
<tr>
<td>Q-1</td>
<td>Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each</td>
<td>20 Marks</td>
</tr>
<tr>
<td>Q-2</td>
<td>Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each</td>
<td>20 Marks</td>
</tr>
<tr>
<td></td>
<td><strong>Section II</strong></td>
<td></td>
</tr>
<tr>
<td>Q-3</td>
<td>Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each</td>
<td>20 Marks</td>
</tr>
<tr>
<td>Q-4</td>
<td>Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each</td>
<td>20 Marks</td>
</tr>
<tr>
<td>Q-5</td>
<td>Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each</td>
<td>20 Marks</td>
</tr>
</tbody>
</table>
# Question Paper Pattern

*(Practical Courses)*

Maximum Marks: 100  
Questions to be set: 06  
Duration: 03 Hrs.

<table>
<thead>
<tr>
<th>Question No</th>
<th>Particular</th>
<th>Marks</th>
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</table>
| Q-1         | Objective Questions  
A) Sub Questions to be asked 12 and to be answered any 10  
B) Sub Questions to be asked 12 and to be answered any 10  
(*Multiple choice / True or False / Match the columns/Fill in the blanks)* | 20 Marks |
| Q-2         | Full Length Practical Question  
OR | 15 Marks |
| Q-3         | Full Length Practical Question  
OR | 15 Marks |
| Q-4         | Full Length Practical Question  
OR | 15 Marks |
| Q-5         | Full Length Practical Question  
OR | 15 Marks |
| Q-6         | A) Theory questions  
B) Theory questions  
OR | 10 Marks  
10 Marks  
20 Marks |

**Note:**  
*Practical question of 15 marks may be divided into two sub questions of 7/8 and 10/5 Marks.*
**Question Paper Pattern**  
*(Theoretical Courses)*

Maximum Marks: 100  
Questions to be set: 06  
Duration: 03 Hrs.

<table>
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<tr>
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<th>Marks</th>
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</table>
| Q-1         | Objective Questions  
A) Sub Questions to be asked 12 and to be answered any 10  
B) Sub Questions to be asked 12 and to be answered any 10 (*Multiple choice / True or False / Match the columns/Fill in the blanks) | 20 Marks |
| Q-2         | Full Length Question  
*OR*  
Full Length Question | 15 Marks |
| Q-3         | Full Length Question  
*OR*  
Full Length Question | 15 Marks |
| Q-4         | Full Length Question  
*OR*  
Full Length Question | 15 Marks |
| Q-5         | Full Length Question  
*OR*  
Full Length Question | 15 Marks |
| Q-6         | A) Theory questions  
B) Theory questions  
*OR*  
Short Notes  
To be asked 06  
To be answered 04 | 10 Marks  
10 Marks  
20 Marks |

**Note:**  
Theory question of 15 marks may be divided into two sub questions of 7/8 and 10/5 Marks.