

# University of Mumbai



**Revised Syllabus  
and  
Question Paper Pattern  
of Courses of  
Bachelor of Commerce (B.Com.)  
Programme  
First Year  
*Semester I and II***

**Under Choice Based Credit, Grading  
and Semester System**

*(To be implemented from Academic Year- 2016-2017)*

***Faculty of Commerce***

**Question Paper Pattern**  
**(Only for Business Communication - I)**  
**Semester - I**

Maximum Marks: 100

Questions to be set: 06

Duration: 03 Hrs.

Question No	Particular	Marks
Q-1	A) Explain the terms in 02 - 03 sentences (05 out of 08) (From all units)	10 Marks
	B) Match the following	05 Marks
	C) Multiple Choice Questions	05 Marks
Q-2	Short Notes (04 out of 06) : Unit I - Chapter 1, 2, 3	20 Marks
Q-3	Essay Type (02 out of 03) : Unit I - Chapter 4, 5, 6	20 Marks
Q-4	Job Application Letter and Resume 05 + 05	10 Marks
Q-5	Personnel Letters (04 out of 05) Statement of Purpose, Letter of Recommendation, Letter of Acceptance of Job Offer, Letter of Resignation, Letter of Appreciation	20 Marks
Q-6	A) Paragraph Writing (01 out of 02)	05 Marks
	B) Situation based Case Study (from Unit I- Chapter 03 Channels and Chapter 05 Barriers)	05 Marks

**Question Paper Pattern**  
**(Only for Environmental Studies-I)**  
**Semester I**

Maximum Marks: 100

Questions to be set: 05

Duration: 03 Hrs.

All Questions are Compulsory Carrying 20 Marks each.

Question No	Particular	Marks
Q-1	A) Reading and interpretation of world thematic maps B) Map Filling (World Map)	10 Marks 10 Marks
Q-2	A) Full Length Question B) Full Length Question <b>OR</b>	10 Marks 10 Marks
Q-2	A) Full Length Question B) Full Length Question	10 Marks 10 Marks
Q-3	A) Full Length Question B) Full Length Question <b>OR</b>	10 Marks 10 Marks
Q-3	A) Full Length Question B) Full Length Question	10 Marks 10 Marks
Q-4	A) Full Length Question B) Full Length Question <b>OR</b>	10 Marks 10 Marks
Q-4	A) Full Length Question B) Full Length Question	10 Marks 10 Marks
Q-5	A) Full Length Question B) Full Length Question <b>OR</b>	10 Marks 10 Marks
Q-5	A) Full Length Question B) Full Length Question	10 Marks 10 Marks

**Examination Pattern:**

Semester End Examination: 100 marks

At the end of each semester, there will be a Semester End Examination of 100 mark , 3 hours duration and question paper pattern as shown below.

**Question Paper Pattern:**

1. In Section I (based on Mathematics), Two questions carrying 20 marks each. First question should be on Unit I and Second question should be from Unit II.
2. In each question there should be five sub-questions carrying 5 marks each. Students should be asked to answer any 4 sub questions from each question.
3. In Section II (based on Statistics), Three questions carrying 20 marks each. First question should be on Unit III, Second question should be from Unit IV and third question should be from Unit V.
4. In each question there should be five sub-questions carrying 5 marks each. Students should be asked to answer any 4 sub questions from each question.

**Question Paper Pattern**  
**(Only for Mathematical and Statistical Techniques I)**  
**Semester I**

Maximum Marks: 100

Questions to be set: 05

Duration: 03 Hrs.

All Questions are Compulsory Carrying 20 Marks each.

Question No	Particular	Marks
<b>Section I</b>		
Q-1	Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each	20 Marks
Q-2	Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each	20 Marks
<b>Section II</b>		
Q-3	Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each	20 Marks
Q-4	Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each	20 Marks
Q-5	Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each	20 Marks

**Question Paper Pattern**  
**(Only for Business Communication - II)**  
**Semester - II**

Maximum Marks: 100

Questions to be set: 06

Duration: 03 Hrs.

Question No	Particular	Marks
Q-1	A) Explain the terms in 02 - 03 sentences (05 out of 08) (From all units)	10 Marks
	B) Match the following	05 Marks
Q-2	Short Notes (04 out of 06) : Unit I- Chapter 1, 2	20 Marks
Q-3	Essay Type (02 out of 03) : Unit I – Chapter 3, 4	20 Marks
Q-4	Letters (04 out of 05) (i) Letter of Inquiry (ii) Complaint/Claims/Adjustment Letter (iii) Sales Letter (iv) Consumer Grievance Redressal Letter (v) RTI Letter	20 Marks
Q-5	Drafting of Report or Business Proposal	10 Marks
Q-6	Drafting of Notice, Agenda and 02 Resolutions	10 Marks
Q-7	Summarization	05 Marks

**Note:**

*Each Semester will be of 100 marks*

*Paper Pattern for ATKT Examination: 75 Marks*

*Syllabus in which the student had appeared*

*[Examination Rules and Regulations Of Mumbai University apply]*

**Question Paper Pattern**  
**(Only for Environmental Studies-II)**  
**Semester II**

Maximum Marks: 100

Questions to be set: 05

Duration: 03 Hrs.

All Questions are Compulsory Carrying 20 Marks each.

Question No	Particular	Marks
Q-1	A) Map Filling (Mumbai) B) Map Filling (Konkan)	10 Marks 10 Marks
Q-2	A) Full Length Question B) Full Length Question <b>OR</b>	10 Marks 10 Marks
Q-2	A) Full Length Question B) Full Length Question	10 Marks 10 Marks
Q-3	A) Full Length Question B) Full Length Question <b>OR</b>	10 Marks 10 Marks
Q-3	A) Full Length Question B) Full Length Question	10 Marks 10 Marks
Q-4	A) Full Length Question B) Full Length Question <b>OR</b>	10 Marks 10 Marks
Q-4	A) Full Length Question B) Full Length Question	10 Marks 10 Marks
Q-5	A) Full Length Question B) Full Length Question <b>OR</b>	10 Marks 10 Marks
Q-5	A) Full Length Question B) Full Length Question	10 Marks 10 Marks

**Examination Pattern:**

Semester End Examination: 100 marks

At the end of each semester, there will be a Semester End Examination of 100 mark , 3 hours duration and question paper pattern as shown below.

**Question Paper Pattern:**

1. In Section I (based on Mathematics), Two questions carrying 20 marks each. First question should be on Unit I and Second question should be from Unit II.
2. In each question there should be five sub-questions carrying 5 marks each. Students should be asked to answer any 4 sub questions from each question.
3. In Section II (based on Statistics), Three questions carrying 20 marks each. First question should be on Unit III, Second question should be from Unit IV and third question should be from Unit V.
4. In each question there should be five sub-questions carrying 5 marks each. Students should be asked to answer any 4 sub questions from each question.

**Question Paper Pattern**  
**(Only for Mathematical and Statistical Techniques II)**  
**Semester II**

Maximum Marks: 100

Questions to be set: 05

Duration: 03 Hrs.

All Questions are Compulsory Carrying 15 Marks each.

Question No	Particular	Marks
<b>Section I</b>		
Q-1	Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each	20 Marks
Q-2	Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each	20 Marks
<b>Section II</b>		
Q-3	Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each	20 Marks
Q-4	Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each	20 Marks
Q-5	Sub Questions to be asked 05 and to be answered any 04 carrying 05 Marks each	20 Marks

## **Question Paper Pattern (Practical Courses)**

Maximum Marks: 100

Questions to be set: 06

Duration: 03 Hrs.

Question No	Particular	Marks
Q-1	Objective Questions A) Sub Questions to be asked 12 and to be answered any 10 B) Sub Questions to be asked 12 and to be answered any 10 (*Multiple choice / True or False / Match the columns/Fill in the blanks)	20 Marks
Q-2	Full Length Practical Question <b>OR</b>	15 Marks
Q-2	Full Length Practical Question	15 Marks
Q-3	Full Length Practical Question <b>OR</b>	15 Marks
Q-3	Full Length Practical Question	15 Marks
Q-4	Full Length Practical Question <b>OR</b>	15 Marks
Q-4	Full Length Practical Question	15 Marks
Q-5	Full Length Practical Question <b>OR</b>	15 Marks
Q-5	Full Length Practical Question	15 Marks
Q-6	A) Theory questions B) Theory questions <b>OR</b>	10 Marks 10 Marks
Q-6	Short Notes To be asked 06 To be answered 04	20 Marks

**Note:**

**Practical question of 15 marks may be divided into two sub questions of 7/8 and 10/5 Marks.**



## **Question Paper Pattern (Theoretical Courses)**

Maximum Marks: 100

Questions to be set: 06

Duration: 03 Hrs.

Question No	Particular	Marks
Q-1	Objective Questions A) Sub Questions to be asked 12 and to be answered any 10 B) Sub Questions to be asked 12 and to be answered any 10 (*Multiple choice / True or False / Match the columns/Fill in the blanks)	20 Marks
Q-2	Full Length Question <b>OR</b>	15 Marks
Q-2	Full Length Question	15 Marks
Q-3	Full Length Question <b>OR</b>	15 Marks
Q-3	Full Length Question	15 Marks
Q-4	Full Length Question <b>OR</b>	15 Marks
Q-4	Full Length Question	15 Marks
Q-5	Full Length Question <b>OR</b>	15 Marks
Q-5	Full Length Question	15 Marks
Q-6	A) Theory questions B) Theory questions <b>OR</b>	10 Marks 10 Marks
Q-6	Short Notes To be asked 06 To be answered 04	20 Marks

**Note:**

**Theory question of 15 marks may be divided into two sub questions of 7/8 and 10/5 Marks.**